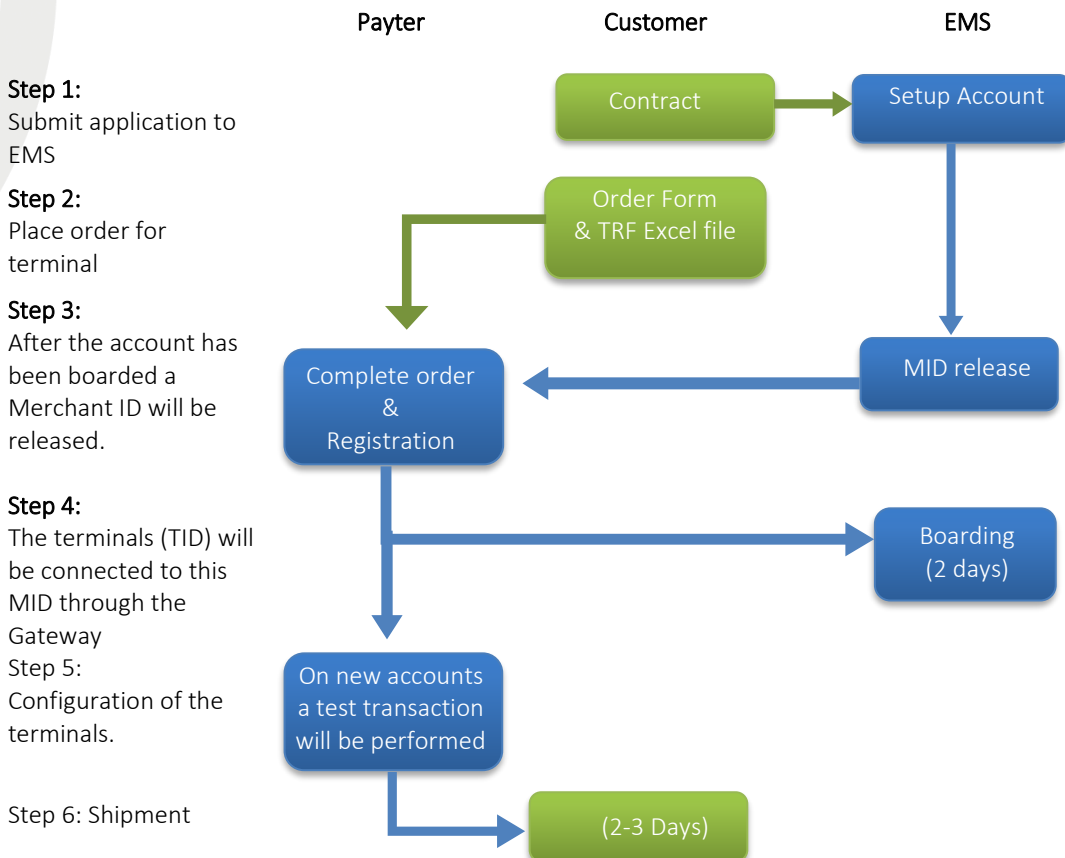


## Process

Congratulations on purchasing a Payter Cashless Payment Solution! This solution will allow you to accept debit and credit cards on your equipment. Our goal is to provide you with a smooth and seamless implementation. To receive the payments for the purchases on the Payment terminal the transactions are processed through the following channel:



The following steps and forms are required to be actioned by you to ensure a smooth and speedy setup of the Payment terminal:



**Step 1:**  
Submit application to EMS

**Step 2:**  
Place order for terminal

**Step 3:**  
After the account has been boarded a Merchant ID will be released.

**Step 4:**  
The terminals (TID) will be connected to this MID through the Gateway

**Step 5:**  
Configuration of the terminals.

**Step 6:** Shipment

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3051 LP Rotterdam  
+31 (0)8 54 01 23 80  
info@payter.com  
www.payter.com

ABN AMRO  
NL97 ABNA 0434 8556 34  
BTW 8137 86 447 B01  
KVK Rotterdam 24363973

\* For additional terminals only step 4 & 5 are applicable

## Forms

### EMS Agreement

In order to start the registration process of your application, please provide EMS with;

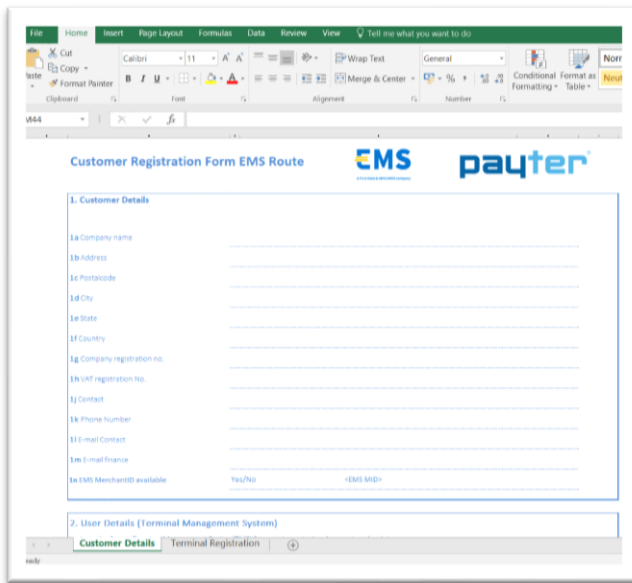
1. The Signed agreement. The Average Transaction amount, expected volume, UBO information and split in % between debit and credit cards need to be filled.
2. Chamber of Commerce registration or registered Charity Number (in English)
3. Bank Account statement with the IBAN and Company visible
4. ID documentation of the authorized signatory person

- For **Charities** without Ultimate Beneficial Owner (UBO) the following additional questions are applicable
- a. What is the aim of the donations?
  - b. To whom are the funds being settled?
  - c. What is the average transactions amount?
  - d. Is the charity registered and whom do they corporate with?

Please note that we can only process your application if we receive the full set as requested above. For submitting your full application please send your mail to [salesupport@emspay.eu](mailto:salesupport@emspay.eu)

## Payter

To configure the terminals correctly and register them to your account we require the following form to be filled:



Please send a digital copy of this form with all fields completed in XLS format and a signed copy in pdf format to [contracts@payter.nl](mailto:contracts@payter.nl)

Rozenlaan 115  
3051 LP Rotterdam  
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